

21 July 1948

MEMORANDUM FOR: Executive Director  
Assistant Director, Special Operations  
Executive for A&M  
Executive for I&S

Subject: Administrative support for CIA

1. In view of the current inspections by representatives of the Hoover Commission, by representatives of the Dulles-Jackson-Correa committee, as well as by the Budget Review Board, etc., the organization of the CIA is being very carefully scrutinized. It has been my belief for some time that considerable duplication exists, particularly as regards the various kinds and classes of administrative support of CIA.

2. I should like the addressees to meet and consider an organization of our Agency whereby duplication may be minimized with due regard to the necessity for efficient and secure operations. Especially is this necessary now with the directives contained in NSC 10.

3. It seems to me that the following three cases should be carefully examined:

a. A complete centralization of all support functions under the current organization.

4. While the above cases are believed to be illustrative, it is not my intention that the addressees should limit their consideration only to those cases. Instead, what should be sought for is a scaling-down and streamlining of support functions, always consistent with the necessity for security.

5. If the above addressees feel the need for obtaining the views of any of the other members of CIA (for example: finance, budget, legal, etc.), they are authorized to call representatives before them and to obtain statements.

*R. H. Hillenkoetter*  
R. H. HILLENKOETTER  
Rear Admiral, USN  
Director of Central Intelligence

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